

## LINCOLNSHIRE HEALTH AND WELLBEING BOARD

Open Report on behalf of Martin Wilson, Health and Wellbeing Board Advisor

Report to	<b>Lincolnshire Health and Wellbeing Board</b>
Date:	<b>10 September 2013</b>
Subject:	<b>Terms of Reference and Procedural Rules</b>

### **Summary:**

The Joint Health and Wellbeing Board looked at a version of the Terms of Reference and Procedural Rules at the June meeting and asked for some minor amendments.

### **Actions Required:**

The Joint Health and Wellbeing Board core members to formally agree the Terms of Reference and Procedural Rules with a view to review in June 2014.

## **1. Background**

The Health and Social Care Act 2012 makes provision for the establishment by the Council of a Health and Wellbeing Board which will be an Executive committee of the Council.

Regulations were issued on 8 February 2013 which disapplied some of the statutory requirements relating to committees. The functions of the Health and Wellbeing Board are set out in Sections 195 and 196 of the Health and Social Care Act 2012 as follows:-

- to encourage persons who arrange for the provision of any health and social care services in the area to work in an integrated manner
- provide such advice, assistance or other support as it thinks appropriate for the purpose of encouraging joint commissioning

- prepare and publish a Joint Strategic Needs Assessment
- prepare and publish a Joint Health and Wellbeing Strategy

It was agreed at Lincolnshire’s full Council meeting on the 22<sup>nd</sup> February that it would establish a Lincolnshire Health and Wellbeing Board with the following membership:

- the Council’s Executive Councillors for Health, Housing and Community, Adult Social Care and Children’s Services
- Five further county councillors
- the Director of Adult Social Care
- the Director of Children’s Services
- the Director of Public Health
- a designated representative from Healthwatch
- a designated representative from the NHS England
- a designated representative from each clinical commissioning group in Lincolnshire
- one District Council representative

At the March meeting it was agreed that the Health and Wellbeing Board Advisor would arrange a workshop to look at the draft Terms of Reference, this happened by gathering comments from 1-1 meetings with various members of the Board, attached to this report is the amended final version of the document.

**2. Conclusion**

The attached draft Terms of Reference and procedural rules are based on national best practice with amendments to ensure they reflect the current position in Lincolnshire and it is recommended that Board agree the TOR and operating processes

**3. Consultation N/A**

**4. Appendices**

These are listed below and attached at the back of the report	
Appendix A	Lincolnshire Health and Wellbeing Board Roles and Responsibilities
Appendix B	Lincolnshire Health and Wellbeing Board Agenda Process

**5. Background Papers**

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

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